

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**April 16, 2008 SPECIAL MEETING MINUTES**

On Wednesday, April 16, 2008, the Board of Madison County Commissioners conducted a special meeting which came to order at 1:50 p.m. in the Commissioners' Conference Room of the Madison County Courthouse in Virginia City, Montana, with Commissioners David Schulz, Jim Hart, and Marilyn Ross present.

Those people in attendance at the meeting were Peggy Kaatz, Shelly Burke, Lisa Frye, Vicki Tilstra, and Laurie Buyan.

This special meeting was called to order by David Schulz, Commission Chair, as an emergency meeting to resolve personnel issues regarding the need to advertise for bids for medical insurance. Following a memo from David Schulz, the Commissioners Office received several email messages from members of the Salary Committee questioning the advertising process and/or instructing the Commissioners to advertise if necessary. David Schulz explained the process to the Committee stating that a request from Committee would be put on the Commission Meeting agenda and the question of whether or not to advertise for insurance bids would be acted upon by the Board of Commissioners. He stated that his memo was not meant to be inflammatory but rather a reminder that advertising was necessary and that the process needed to followed. Shelly Burke, Treasurer, stated that the Commissioners should have known the intention of the Committee was to receive bids as it was discussed at a previous staff meeting. Laurie Buyan, Administrative Assistant, stated that her understanding of the discussion at the staff meeting was that Jill Steeley, Public Health Administrator, was going to check on other insurances. Laurie stated that she took this to mean that the Committee was going to inquire about insurance benefits that other Counties offer to their employees. She stated that if the word "quote" or "bid" had been mentioned, she and/or the Board would have been alerted that an advertisement was required. David Schulz stated that there was an obvious misunderstanding in the process that could have been avoided by better communication. The need for better methods of communication was discussed.

Other topics discussed were insurance issues, longevity pay, and adding additional public members to the Compensation Board. The Salary Committee will meet with the Board of Commissioners at their regular meeting on April 22, 2008, at 11:00 a.m. to request an Advertisement for Bids for Medical Insurance and to discuss additional members for the Compensation Board.

With no further business the meeting was adjourned at 2:45 p.m.

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David Schulz, Chairman  
Board of Madison County Commissioners

Date Approved: April 22, 2008

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

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Peggy Kaatz, Clerk and Recorder, Madison County